

**Minutes:** **OID Oversight Committee**

**Place of Meeting:** **Conference Call**  
**Host:** Terry L. Penn, Southern Company, Inc.

**Call Info:** **Toll Free Number: 888-654-2663**  
**Long Distance: 801-828-9909**  
**Passcode: 7503515**

**Web Info:** **<https://www.webmeeting.att.com>**  
**Meeting Number: 8886542663**  
**Code: 7503515**

**Date and Time:** **Friday, April 3, 2009,**  
**01:00pm – 03:00pm EDT**

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**1. CALL TO ORDER**

The meeting was called to order by Terry Penn, Chair at 13:05 hours.

**2. ROLL CALL & MEMBERSHIP**

The roster has been established. Are there corrections, additions or deletions?

It was determined that Dan Nordell is an alternate member of IEEE.

Name	Member Type	Standards Body	E-Mail Address	Present (Yes/No)
Herman Millican	Member	ANSI	herman.millican@austinenergy.com	Y
Terry Penn	Member	ANSI	tlpenn@southernco.com	Y
Brent Cain	Member, Alternate	ANSI	brent.cain@itron.com	Y
Brad Johnson	Member, Alternate	ANSI	brad.johnson@oncor.com	N
Aaron Snyder	Member	IEEE	aaron@enernex.com	N
Richard Tucker	Member	IEEE	richardaet@aol.com	Y
Larry Kotewa	Member, Alternate	IEEE	larryk@ctnenergy.org	Y
Dan Nordell	Member, Alternate	IEEE	d.nordell@ieee.org	Y
Jeff Richardson	Member	MC	jeff.richardson@ca.elster.com	Y
Michael Anderson	Member	MC	michael.anderson@us.landisgyr.com	N
Ginger Zinkowski	Member, Alternate	MC	ginger.zinkowski@ge.com	N
Michel Veillette	Member, Alternate	MC	michel.veillette@trilliantinc.com	N

Visitors were Avydor Moise and Vuong Nguyen.

**3. APPROVAL / REVIEW OF THE AGENDA**

This agenda is submitted for approval. Are there corrections or additions?

The agenda was reviewed and approved. Herman Millican moved for approval and Jeff Richardson seconded the motion. Unanimous decision to approve the agenda.

**4. APPROVAL OF MINUTES**

The minutes of the March 06, 2009 meeting are submitted for approval. Are there corrections or additions?

The minutes were reviewed. Richard Tucker moved for approval and Herman Millican seconded the motion. All ayes except for one abstaining vote by Jeff Richardson who was not at the last meeting.

## **5. OLD BUSINESS**

### **5.1. GROUND RULES DOCUMENT - REVIEW**

Action item for this section: Member make close review of Policies & Procedures v3. It was noted by the group that this document must be completed and approved quickly as the Registrar designates must abide by these rules.

### **5.2. MEMBERSHIP LIST & GROWTH**

Resolve duplicate members on list and Member vs. Alternates.

Action item for this section: Check if Michael Anderson is an IEEE member. Jeff Richardson asked to be downgraded from voting member to alternate member because of his limited participation. After discussion, Richard Tucker made the motion and seconded by Larry Kotewa for Jeff Richardson to be placed into the alternate membership for Measurement Canada and for Vuong Nguyen to replace Jeff Richardson as a voting member for Measurement Canada. The vote was unanimous. Another action item for this section: To review rules & procedures to consider alternate members as floating between groups to accomplish quorum while still keeping balance within the committee as a whole.

### **5.3. OID REGISTRAR APPLICATION TEMPLATE**

Review and complete.

The registrar application form was modified with minor changes from the earlier version. A motion was submitted by Richard Tucker and seconded by Herman Millican to approve the amended Registrar Application Form. The vote was unanimous to accept.

### **5.4. REGISTRAR STATUS & UPDATES**

Status of Registrar related issues. This topic will deal with New Applicants, existing Registrars, & any dispute or issues. This will be an on-going agenda topic item.

## **6. NEW BUSINESS**

It was discussed that Terry Penn has received training for the NAEDRA website maintenance. Terry Penn has the control of the NAEDRA website for the IEEE/ANSI/MC Object ID Oversight Committee.

### **6.1. CERTIFICATION OF POTENTIAL REGISTRAR C12.19 – 2008 TDL**

Action Item – Richard Tucker and Terry Penn will make further contact with Tom Nelson of NIST to solidify the NIST verbal agreement to be the Certification Agency for the Potential Registrars' C12.10 – 2008 TDL.

## **7. NEXT MEETING SCHEDULE**

It was agreed by the committee that another conference call should be held before the next face-face meeting in the Summer. Terry Penn shall distribute the information of this meeting and a proposed conference call. The urgency for the conference call is the completion of the rules and procedures document. The members are tasked to review the existing rules and procedures document before the proposed conference call.

## **7. ADJOURNMENT**

The meeting was adjourned at 14:28 hours.