

**Minutes:** **OID Oversight Committee**

**Place of Meeting:** **Southern Company  
30 Ivan Allen Blvd.  
Atlanta, Georgia**

**Call info:** **Toll Free Number: 888-654-2663  
Long Distance: 801-828-9909  
Passcode: 7503515**

**Date and Time:** **Friday, March 06, 2009,  
08:00am – 05:00pm EST**

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**Call To Order** – Terry Penn called the meeting to order at 13:42 hours

**Roll Call** – The roll was called with the following members present and absent as shown:

**OID OVERSIGHT COMMITTEE MEMBERSHIP LIST:**

Name	Member Type	Standards Body	Category	Present (Yes/No)
Terry Penn	Member	ANSI	Utility	Yes
Herman Millican	Member	ANSI	Utility	Yes
Brent Cain	Member, Alternate	ANSI	Vendor	Yes
Brad Johnson	Member, Alternate	ANSI	Utility	Yes
Aaron Snyder	Member	IEEE	General Interest	No
Richard Tucker	Member	IEEE	General Interest	Yes
Larry Kotewa	Member, Alternate	IEEE	General Interest	Yes
Dan Nordell	Member, Alternate	IEEE	Utility	Yes
Jeff Richardson	Member	MC	Vendor	No
Michael Anderson	Member	MC	Vendor	Yes
Michel Veillette	Member, Alternate	MC	Vendor	No
Ginger Zinkowski	Member, Alternate	MC	Vendor	Yes

**VISITORS ATTENDANCE LIST:**

First	Last	Company Name	E-Mail Address
Larry	Barto	Georgia Power Company	labarto@southernco.com
David	Haynes	Aclara PLS	dhaynes@aclara.com
Avygdor	Moise	FutureDOS, Inc.	avy@fdos.ca
Vuong	Nguyen	Measurement Canada	vuong.nguyen@ic.gc.ca
Paul	Orr	NEMA	pau.orr@nema.org
Roby	Simpson	GE Energy	robby.simpson@ge.com

1. Agenda was approved unanimously as amended with spelling of members to be corrected.
2. IEEE/ANSI/Measurement Canada Object ID Oversight Committee Application Form for Becoming a Certified Registrar.
  - a. Postal codes were changed to accommodate Canada.

- b. PE references requirements were removed.
  - c. Professional references were inserted.
  - d. Form will be produced by Acrobat Professional.
  - e. Electronic signatures via .pdf files signed in blue will be acceptable.
  - f. The agreement statements were changed to “I agree -----“. Registrar Requirements Form was changed to delete “Form”; Security Requirements verbiage were changed.
  - g. Description of operations was changed to specify description “As shown below” in one page. “Signature of Applicant” was changed to reflect the applicant signature and the notary.
  - h. The address for application to be sent to was added, Terry Penn, Chair of OID Oversight Committee.
  - i. [Inquiry@naedra.org](mailto:Inquiry@naedra.org) was added for questions addressed to OID Oversight Committee.
  - j. The Registrar application was voted unanimously to be accepted and placed on the NAEDRA website.
  - k. Committee voted unanimously to appoint Terry Penn to operate and maintain the NAEDRA website.
3. Create Rules and Policies document
- a. Finish version 1.0 Registrar Application Form and provide “.pdf” file for NAEDRA.
  - b. US date/time format will be used – Month/Day/Year.
  - c. Finish Optional services document and distribute for review.
  - d. Schedule NAEDRA training for Chair and Vice Chair>
  - e. Create Rules of Conduct.
4. Next meeting Friday April 3<sup>rd</sup> , 2009 conference call & webex at 13:00 EDT. Terry Penn to host the call.