

**Minutes:** North American End Device Registry Authority (NAEDRA) Committee

**Place of Meeting:** Conference Call

**Date and Time:** Thursday, April 29, 2010  
02:00pm – 05:00pm, DST

**Conference Call Info:** Toll Free Number: 888-654-2663  
Long Distance: 801-828-9909  
Passcode: 7503515

**Conference Web Info:** <https://www.webmeeting.att.com>  
Meeting Number: 8886542663  
Code: 7503515

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**1. CALL TO ORDER**

**2. ROLL CALL & MEMBERSHIP**

The roster has been established. Are there corrections, additions or deletions?

Name	Member Type	Standards Body	E-Mail Address	Present (Yes/No)
Herman Millican	Member – <b>Vice-Chair</b>	ANSI	herman.millican@austinenergy.com	y
Terry Penn	Member – <b>Chair</b>	ANSI	tlpenn@southernco.com	y
Brent Cain	Member, Alternate	ANSI	brent.cain@itron.com	y
Brad Johnson	Member, Alternate	ANSI	brad.johnson@oncor.com	n
Aaron Snyder	Member	IEEE	aaron@enernex.com	y
Richard Tucker	Member – <b>Secretary</b>	IEEE	richardaet@aol.com	y
Larry Kotewa	Member, Alternate	IEEE	larryk@ctnenergy.org	y
Dan Nordell	Member, Alternate	IEEE	d.nordell@ieee.org	y
Vuong Nguyen	Member	MC	vuong.nguyen@ic.gc.ca	y
Michael Anderson	Member	MC	michael.anderson@us.landisgyr.com	y
Ginger Zinkowski	Member, Alternate	MC	ginger.zinkowski@ge.com	n
Michel Veillette	Member, Alternate	MC	michel.veillette@trilliantinc.com	n
NON-VOTING MEMBER				
Avygdor Moise	Non-Voting Member	N/A	avy@fdos.ca	n
VISTORS				
Larry Barto			labarto@southernco.com	y
Tom Nelson			thomas.nelson@nist.gov	y

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**3. APPROVAL / REVIEW OF THE AGENDA**

Motion was made and seconded; Agenda accepted as modified unanimously.

**4. APPROVAL OF MINUTES**

The minutes of the 03-03-2010 conference call meeting are submitted for approval. Are there corrections or additions?

Aaron Snyder noted that the motions and seconds were still named. Terry Penn stated that misunderstanding existed, but would be silent with names associated with motions and votes unless requested by membership on critical votes. The agenda was approved unanimously. Herman Millican stated that the KEMA report of the conference call should be attached to the minutes as reflected by the Chairman. Motion and seconded for approval as modified with the KEMA report attached.

## **5. OLD BUSINESS**

### **5.1. MEMBERSHIP LIST**

**5.1.1.** Visitors, Larry Barto and Tom Nelson, were noted.

### **5.2. POLICIES & PROCEDURES DOCUMENT**

**5.2.1.** Send out for review to committee. Review Section 4, sub point 4 in policies and procedures regarding movement of voting rights – alternates to other Standard origis. Current version is 0.5, dated 01-29-10 (Verify version # & Date).

### **5.3. OID REGISTRAR APPLICATION TEMPLATE**

**5.3.1.** It was noted by the chair as an action item for the next meeting to change name of registrar application from OID to NAEDRA.

### **5.4. REGISTRAR STATUS & UPDATE**

**5.4.1. Letter to FutureDOS.** Confirmation that letter of acceptance of FutureDOS's application was sent and received by FDOS. It is noted that FDOS needs only to have it's TDL of ANSI C12.19 certified by a near future Registrar TDL certification agency to become a NAEDRA recognized and approved Registrar.

## **6. NEW BUSINESS**

**6.1. Aaron Snyder – Vice-Chair.** Effective 04-29-10 Aaron has resigned as vice-chair. Aaron will stay on the committee. This change will be reflected in the membership list for next meeting. Mike Anderson nominated Herman Millican and Herman accepted the position as the new Vice Chair for the NAEDRA. The committee voted to close the nominations. The committee accepted Herman Millican unanimously.

**6.2. Aaron's E-Mail, dated, 03-03-10.** KEMA's Conference Call Report. Send out the FutureDOS document regarding the times to certify a Registrar. Motion was made and seconded to accept the KEMA conference call report as modified.

**6.3. Confidential Documents, i.e., FutureDos's TDL document.** This topic was addressed in the KEMA conference call report, item 6.3 above. KEMAs discussion points were sent to the members for informational purposes. The documented conference call with KEMA was conducted with the officers, Terry Penn and Richard Tucker as they had been charged to interface with KEMA for the purposes of introductory information. The conference was requested by KEMA before the full committee teleconference meeting the next day. Harry Stefy had requested that Richard Tucker meet him at Georgia Power as he had originally made the contact with Pierre Salle about the possibility of KEMA becoming the Registrar TDL certification agency. Avydor Moise was invited for purposes of technical representation of the ANSI C12.19 TDL concept. Aaron Snyder was concerned about the fact that Avydor Moise was included on the conference call. Terry Penn stated that the role of Avydor Moise was to help KEMA understand the principles of the TDL construction. Terry Penn also imparted the reason of protection for FDOS documentation which represented great work and time. From this conference call, KEMA got a reasonable understanding of the tasks and the time required for a typical ANSI C12.19 TDL certification may result. Aaron Snyder requested that the confidential information be shared with the committee. Terry Penn stated that the information would be sent to the committee. Dan Nordell stated that the Chairman of the committee certainly had the ability as chairman to communicate with interested parties concerning the business of the NAEDRA organization.

Avy Moise's E-mail to NEMA regarding Motion. Minutes from C12 main have not been issued. The e-mail from Avy was shared with the committee. Micheal Anderson stated that this issue could not be discussed because NEMA minutes had not been issued. Terry Penn stated that the committee should be aware of the email as it had been copied to him and that it concerned NAEDRA. The email has been shared with the committee and may be brought up later if necessary.

**6.4. Vuong Nguyen role as a observer.** Vuong stated that NAEDRA is a function acting upon the Standards and that the MC taskforce for communications protocol participation with NAEDRA is to be determined by MC soon. NAEDRA is to expect some correspondence from MC regarding this topic with official participation with NAEDRA and verification of representatives if appropriate. The meeting will proceed with MC participating until notice from MC.

## **7. NEXT MEETING SCHEDULE**

Wednesday May 12<sup>th</sup>, 2010 between 1-5pm PDT in Vancouver, BC.

## **8. ADJOURNMENT**

Motion was made and seconded to adjourn at 3:30pm.