

Meeting Summary: Friday, November 12<sup>th</sup>, 2010, 1:00PM – 2:00PM, EST.  
Attending: Ron Chebra, Harry Stephey, Herman Millican, & Terry Penn  
Prepared by: Avy Moise, FDOS.

Below is a summary of what was discussed today Friday, November 12<sup>th</sup>, 2010, 1:00 PM-2:00 PM, EST, between KEMA and FDOS, as witnessed by NAEDRA.

**Note:** Meeting notes reviewed and certified accurate by Herman Millican and Terry Penn.

Also attached is Draft v0.2 of the "Requirements and Testing Procedures for Certification of IEEE 1377/ANSI C12.19/MC12.19 Registrar's TDLs"

Present: Ron Chebra, Harry Stephey, Avy Moise, Herman Millican, & Terry Penn

1. The KEMA/FDOS mutual NDA that was emailed by KEMA and received by FDOS on November 10, 2010 was discussed.
2. All proposed terms and conditions of the NDA were agreeable to both KEMA and FDOS.
3. It was agreed that KEMA and FDOS will sign the NDA electronically and forward a copy of the signed NDA to NAEDRA for the record.
4. It was requested by KEMA and FDOS that the signed NDA should not be placed on NAEDRA website for public viewing, instead a joint announcement by KEMA and FDOS will be produced disclosing the fact that an NDA was by the parties.
5. It was agreed that the joint statement by KEMA and FDOS announcing the NDA agreement can be posted on the NAEDRA website, if so desired by NAEDRA.
6. Draft 0.1 of the document titled: "Requirements and Testing Procedures for Certification of IEEE 1377/ANSI C12.19/MC12.19 Registrar's TDLs DRAFT 0.1" was reviewed by KEMA and corrections were provided to FDOS as follows:
  - The term "Authors" was introduced as a term in the document.
  - The notice of disclaimer was revised to hold all involved (including the "Authors" and NAEDRA) harmless.
  - Minor spelling errors were corrected.
7. The revisions that were made to the Draft 0.1 document by KEMA were all acceptable to FDOS.
8. FDOS shall accept the proposed revisions that were made to Draft 0.1 and provide NAEDRA a clean copy for review at an upcoming NAEDRA meeting.
9. KEMA and FDOS to continue and review and propose changes to DRAFT 0.2 in preparation for a 3rd conference call, presumably *on call Friday, November 19, 2010 1:00 PM-2:00 PM (GMT-05:00) Eastern Time (US & Canada)*.

10. It was requested that NAEDRA call a NAEDRA meeting to review Draft 0.2, and pass comments and recommendations back to KEMA and FDOS as soon as practical.
11. In parallel, and assuming that the principles are approved by NAEDRA, FDOS and KEMA will continue and complete Section 4 (Detailed requirements) and New Section 5 (Sample Test Pages with Suggested Solutions, A training section for the accreditor, KEMA).
12. FDOS will recommend KEMA of a name of a 3rd party generic tool that can be used to view XML files.
13. Mr. Chebra (KEMA) to contact Larry Kotewa <[larryk@cntenergy.org](mailto:larryk@cntenergy.org)> (chair of IEEE SCC31) and ask for permission to receive a copy of the latest drafts of IEEE P1377 and IEEE P1703 for review and inspection.
14. The notes from the previous KEMA/FDOS meeting of November 5, 2010 were reviewed.
  - o The date of the meeting was corrected to indicate that it was held on November 5 and not on November 12.
  - o It was agreed all rest of the notes were accurate
  - o It was requested that Mr. Millican makes the meeting notes / meeting reports available to NAEDRA, and that these may be place on the NAEDRA website for public viewing.

Please review the above summary. If you have corrections, please send them to the email list above.

Below is the history of past meeting. Note the date of the meeting was corrected from November 12 to November 05.

Regards  
Avy